

INTERNAL/EXTERNAL JOB POSTING

Position: Therapeutic Counsellor

Job Type: Part-time (28 hours/week), Hybrid, August 2026–March 2027, with possibility of extension

Reports to: Manager, Crisis Intervention & Counselling Services

Salary: \$ 27 per hour. A comprehensive benefits package including health, dental, RRSP, and generous leave entitlements

Application deadline: July 27, 2026

About IWSO

Immigrant Women Services Ottawa (IWSO) is a community-based agency serving immigrant women.

IWSO's mandate is to:

- Empower immigrant and racialized women to participate in the elimination of all forms of abuse against women and their children.
- Provide culturally responsive services to facilitate immigrant women's access to community and mainstream services.
- Deliver programs to assist immigrant women in their journey to attain their full potential.

Position Summary

The Therapeutic Counsellor will provide individual and/or group counselling to immigrant and racialized women who are experiencing or are at risk of experiencing violence.

Main Responsibilities

- Provide culturally sensitive short- and long-term individual and group counselling to abused immigrant and racialized women through various counselling approaches.
- Lead support group(s)/focus group(s); provide advocacy and general support consistent with the mandate of IWSO and support the women in making their own decisions.
- Provide assessment and trauma-informed services to immigrant and racialized women and prepare advocacy letters as needed.
- Ensure women's access to other services available for abused women.
- Make appropriate referrals to other community resources and IWSO partners.
- Promote counselling as an integral part of healing from abuse/violence.

- Act as a counselling resource within the Crisis and Counselling Services Team and collaborate with team members to provide holistic, client-centered counselling services.
- Participate in and/or conduct workshops and public education on behalf of IWSO where assigned.
- Maintain accurate records and documentation of service.
- Participate in all staff meetings, IWSO professional development sessions, and external meetings as required.
- Contribute to the overall functioning of the agency and perform other duties as may be assigned by the Crisis and Counselling Manager and/or the Executive Director

Qualifications

- Minimum 3 years counselling experience with different approaches.
- Relevant education and experience in counselling, e.g., Master or Bachelor of counselling, social work, or psychology. etc.
- Experience in working with abused women; counselling with particular emphasis on domestic abuse, sexual abuse, suicide ideation, and trauma.
- Knowledge of the various forms of violence against women.
- Experience in crisis intervention.
- Knowledge and experience of computer applications and database software, Zoom, video conferencing, Microsoft 365 and other work-related software.
- Excellent interpersonal, communication (spoken/written), and problem-solving skills.
- Knowledge of services and resources for women experiencing abuse, with a strong understanding of the unique challenges faced by immigrant and racialized women.
- Experience in developing and conducting training seminars/workshops.
- Ability to work both independently with minimal supervision and collaboratively within a team environment.
- Proven ability to work within a multi-cultural and multi-disciplinary team.
- A Police Record Check for the Vulnerable Sector is required as part of the hiring process.
- Fluency in written and spoken English is necessary. Fluency in French is considered an asset.
- Must be legally entitled to work in Canada.

APPLICATION PROCESS

Qualified candidates are invited to submit a cover letter and résumé by, July 27, 2026, 6:00 pm.

Interested candidates can apply online using the link below:

<https://immigrantwomenservices.bamboohr.com/careers/28>

IWSO welcomes and encourages applications from members of equity-seeking groups, including but not limited to candidates who are racialized, indigenous, LGBTQ+, and people with disabilities. We thank you in advance for your interest; however, only those selected for an interview will be contacted.

IWSO is committed to providing accommodation throughout the recruitment process. If you require accommodation at any stage, please contact us at infomail@iwsoc.ca, and we will work with you to meet your needs