



# Free Online Computer Classes for Women

Permanent Residents, Convention Refugees, Live-in Caregivers, CUAET

## July-August

### SKILL LEVELS

**LEVEL 1:** Computer Basics, Introduction to MS Word, Internet, e-mail, Keyboarding

**LEVEL 2:** Intermediate MS Word, Introduction to Excel

**LEVEL 3:** Upper intermediate Word, Excel, PowerPoint



#### LEVEL 1– Tuesday Morning

**Duration:** 7 weeks

**Time:** 9:30 am to 12:30 pm

**Dates:** July 9, 16, 23, 30 August 6, 13, 20

**Graduation:** August 23, 2024 at 12:00 noon

#### LEVEL 1– Tuesday Afternoon

**Duration:** 7 weeks

**Time:** 1:30 pm to 4:30 pm

**Dates:** July 9, 16, 23, 30 August 6, 13, 20

**Graduation:** August 23, 2024 at 12:00 noon

#### LEVEL 2– Wednesday Morning

**Duration:** 7 weeks

**Time:** 9:30 am to 12:30 pm

**Dates:** July 10, 17, 24, 31 August 7, 14, 21

**Graduation:** August 23, 2024 at 12:00 noon

#### LEVEL 2– Wednesday Afternoon

**Duration:** 7 weeks

**Time:** 1:30 pm to 4:30 pm

**Dates:** July 10, 17, 24, 31 August 7, 14, 21

**Graduation:** August 23, 2024 at 12:00 noon

#### LEVEL 3– Thursday Morning

**Duration:** 7 weeks

**Time:** 9:30 am to 12:30 pm

**Dates:** July 11, 18, 25 August 1, 8, 15, 22

**Graduation:** August 23, 2024 at 12:00 noon

#### LEVEL 3– Thursday Afternoon

**Duration:** 7 weeks

**Time:** 1:30 pm to 4:30 pm

**Dates:** July 11, 18, 25 August 1, 8, 15, 22

**Graduation:** August 23, 2024 at 12:00 noon

### TO REGISTER PLEASE CONTACT:

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